

Douglas County Library Board Meeting- 11/28/2023

Supplemental Budget Requests- 2023

Carry Over Budget Requests-

Teen Room- \$7,331.89

Security Cameras taken from teen project- \$3008.50

Painting Project- Was \$25,000 (I think we only need to ask for \$12,500

Total project money to move forward – 22,840.39

Normal Supplemental Requests

Marketing Intern- up to \$3,000

Matching scholarship grant.... \$1,200 (Match PLA Conference- April 2024)

Look at budget numbers- any amounts you would like to ask for extra funding?

1

2

3

4

5

Veronica Hallam

From: Timothy DeGhelder
Sent: Sunday, November 26, 2023 2:46 PM
To: Robert Conner; Veronica Hallam; Starla Doughty; Jimayne Merkow; Theresa DeGraffenreid; Theresa DeGraffenreid
Cc: 'Gregory, Cynthia (cgregory@douglas.nv.gov)'; Laura Treinen; Vanna Bells; Holly Traxler
Subject: RE: Library Board Agenda and Meeting Packet 11/28/2023

I am working with Finance to use the official forms.
Carry-over Project
Teen Room- \$7,331.89
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Painting Project- Was \$25,000 (I think we only need to ask for \$12,500

Total project money to move forward – 22,840.39

I will write them on the forms that I submit to Finance.

The other part is looking at the budget and asking for a supplemental increase to help budget the line for the year.

That is something the board can ask for line by line.

For example, asking for money to get an intern. (Up to \$3,000) The board can set the amount. That is why there might be a discussion.

I will have a list ready with dollar amounts and the board can also suggest something.

The BOCC will just say yes or no for each line request.

From: Robert Conner
Sent: Saturday, November 25, 2023 1:53 PM
To: Veronica Hallam <vhallam@douglas.lib.nv.us>; Starla Doughty <starla.doughty1@douglas.lib.nv.us>; Jimayne Merkow <jimayne.merkow@douglas.lib.nv.us>; Theresa DeGraffenreid <theresa.degraffenreid@douglas.lib.nv.us>; Theresa DeGraffenreid <theresa@carsonvalleyinsurance.com>
Cc: Timothy DeGhelder <timothy.deghelder@douglas.lib.nv.us>; 'Gregory, Cynthia (cgregory@douglas.nv.gov)' <cgregory@douglas.nv.gov>; Laura Treinen <laura.treinen@douglas.lib.nv.us>; Vanna Bells <vanna.bells@douglas.lib.nv.us>; Holly Traxler <holly.traxler@douglas.lib.nv.us>
Subject: Re: Library Board Agenda and Meeting Packet 11/28/2023

I have gone through the agenda and all of the items scheduled multiple times and cannot find the paperwork for item 7. Please send a copy so I can review before the meeting. Thank you.

Circulation by Collection
October 2023

Collection	Location		
	Minden	Lake Tahoe	BKM
Adult Audiobook	604	19	0
Adult Biography	79	4	1
Adult CD Non-Fiction	35	2	0
Adult DVD	890	37	24
Adult Fiction	2,649	120	35
Adult Launchpad	0	0	0
Adult Magazines	93	0	0
Adult Music	79	0	0
Adult Non-Fiction	857	55	29
Adult Spanish	7	NA	0
Children's Audiobook	88	3	3
Children's Biography	30	0	0
Children's DVD	222	14	8
Children's Fiction	761	36	53
Children's Launchpad	20	11	0
Children's Magazines	6	0	0
Children's Music	15	0	0
Children's Non-Fiction	923	57	36
Children's Oversize	35	1	0
Children's Spanish	21	14	0
Easy Reader	480	64	38
Equipment	19	6	0
Exam Books	2	0	0
Large Print	644	23	4
Mobile Devices	3	0	0
Nevada	33	14	2
Picture Books	1598	154	31
Video Games	10	0	0
Young Adult	198	5	4
Manga	110	0	7
Graphic Novels	31	0	0
Young Adult Launchpad	5	0	1
Young Adult Magazines	0	0	0

Hoopla

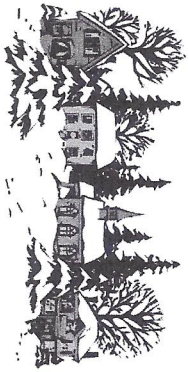
eAudiobook	1138	Movie	119	BingePasses	34
Adult Fiction	779	Adult Fiction	97	Adult Fiction	19
Adult Non-Fiction	204	Adult Non-Fiction	15	Adult Non-Fiction	5
Juv Fiction	148	Juv Fiction	6	Juv Fiction	10
Juv Non-Fiction	7	Juv Non-Fiction	1	Juv Non-Fiction	0
eBook	409	Television	73		
Adult Fiction	255	Adult Fiction	67		
Adult Non-Fiction	91	Adult Non-Fiction	6		
Juv Fiction	56	Juv Fiction	0		
Juv Non-Fiction	7	Juv Non-Fiction	0		
Comics	51	Music	46		
Adult Fiction	29	Adult	41		
Adult Non-Fiction	0	Juv	5		
Juv Fiction	21				
Juv Non-Fiction	1	Total Circulation	1,870		

Overdrive/Libby

eAudiobook	823
eBook	694
Magazines	434
Adult	1,356
Juv	86
Young Adult	75
Total Circulation	1,954

DOUGLAS COUNTY PUBLIC LIBRARY
Statistical Report
FY 2023-2024

	Fiscal Year-to-Date				September 2023				October 2023			
Circulation	Minden	Tahoe	Bkmobile	Total	Minden	Tahoe	Bkmobile	Total	Minden	Tahoe	Bkmobile	Total
Items Checked Out/Renewed	44,787	3,222	1,085	49,094	10,325	715	393	11,433	10,547	639	276	11,462
eCheckouts				19,761				4,771				5,331
New Cards Issued	382	60	26	468	95	10	7	112	80	19	8	107
Patrons*	111,903	14,027	1,666	127,596	28,029	3,512	419	31,960	28,107	3,532	427	32,066
Library Visits	20,290	5,771	704	26,765	4,677	1,396	297	6,370	4,841	1,277	206	6,324
Tahoe Lobby Visits				5,010				1,003				942
Curbside Service Pick-ups	16	-	-	16	1			1	4	-	-	4
Bookmobile Stops				83				29				13
Inventory *	412,437	115,896	8,862	537,195	103,124	29,015	2,279	134,418	103,417	29,063	2,288	134,768
Interlibrary Loans Requested	306	15	21	342	77	3	6	86	92	1	1	94
Interlibrary Loans Loaned	118	15	1	134	28	4		32	13	6	-	19
Homebound Patrons *	18	-	-	18	18			18	18			18
Homebound Checkouts	309	-	-	309	74			74	77			77
Database Sessions				7,817				2,406				1,986
Services	Minden	Tahoe	Bkmobile	Total	Minden	Tahoe	Bkmobile	Total	Minden	Tahoe	Bkmobile	Total
Meeting Room Use	190	10	-	200	46	3		49	53	4		57
Meeting Room Attendance	1,520	119	-	1,639	368	12		380	424	83		507
Kids' Programs	107	44	-	151	26	10		36	30	10		40
Kids' Program Attendance	2,769	328	-	3,097	830	105		935	848	55		903
Teen Programs	33	8	-	41	2	2		4	9	2		11
Teen Program Attendance	205	1	-	206	30	-		30	55	-		55
Adult Programs	38	22	-	60	11	5		16	9	6		15
Adult Program Attendance	259	40	-	299	85	11		96	51	14		65
Total Programs	178	74	-	252	39	17		56	48	18		66
Total Program Attendance	3,233	369	-	3,602	945	116		1,061	954	69		1,023
Outreach	28	3	-	31	7	2		9	7	-		7
Public Computer Use	1,976	43	-	393	613	103		716	672	111		783
ADA-pc Use	36	4	-	11	11	3		14	9	4		13
Wireless Use	9,346	1,152	-	2,723	2,312	299		2,611	2,193	318		2,511



WINTER READ PROGRAM

Library Board Members

The county public library has a five member board appointed by the Board of County Commissioners

Starla Doughty
Term Expires December 2023

Jimayne Merkow
Term Expires December 2023

Vacant Term Expires December 2024

Robert Conner
Term Expires December 2027

Theresa Degraffenreid
Term expires December 2027

Email-Library Board Members

libraryboard@douglas.lib.nv.us

Library Locations

Minden Library Branch
1625 Library Lane
Minden NV 89423
775-782-9841

Lake Branch at Zephyr Cove
223 Warrior Way
Zephyr Cove, NV 89448
775-588-6411

Contact Us

Phone: 775-782-9841

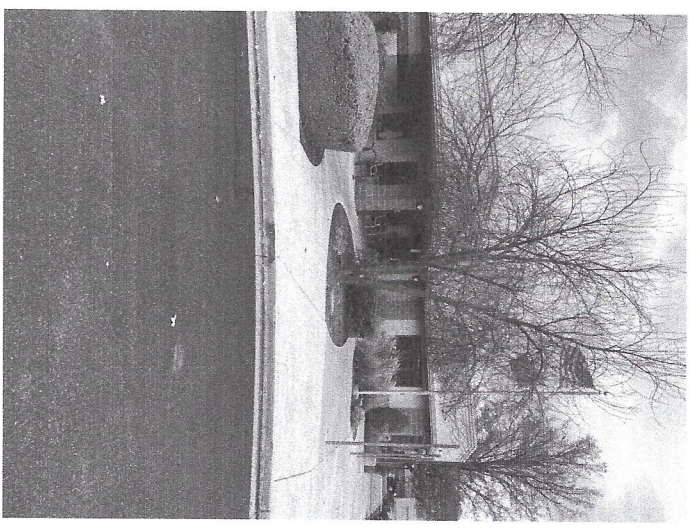
Email: info@douglas.lib.nv.us

Web:

<https://library.douglascountynv.gov/>



DOUGLAS COUNTY
PUBLIC LIBRARY
1625 Library Lane
Minden, NV 89423



DOUGLAS
COUNTY
PUBLIC
LIBRARY

Annual Report FY22/23



Sponsor a Tiny Free Library or Join Dolly Parton Imagination Library

Message from Library Director

Thank you for another amazing year. Douglas County Public Library, prides itself on giving service to the entire county. Please note these statistics do not capture the essence of the library that is major part of the community and people's lives. Thank you to library staff, county staff and volunteers for your efforts.

Timothy DeGhelder- Library Director

Demographics

Budget-	1.78 M
Population-	49,788
Library cards	32,139
Card Holders	65%
New Users	1,289
Staff FTE	17
Hours open	4,160

Materials Circulation

Adult-	143,789
Children-	50,739
Audio-	12,902
DVD-	16,203
Magazines-	1,478
Hoopla-	20,973
Libby-	15,402
ILL Loans	1,434
Recycled	15,000
Total-	277,920

Program Attendance

Library Visits	74,819
Kids Program	5,421
Teen Program	581
Adult Program	1,117
Tiny Art Show	430
Summer Read	399
Meeting Room Use	247

Every **CHILD**
 Ready to **READ**
 @ your library®

Outreach

Homebound	927
Bookmobile stops	243
Bookmobile checkout	2,815
Tiny Free Libraries	2,000
Off Site Programs	85
Volunteer hours	1000
Friends Meetings	45

Computers & Databases

Database Use	31,876
Wi-Fi sessions	5,038
Social Media Visits	153,855
Public PC Stations	15
County Law Library	

Money saved by using library services
 \$4,879,826.20
 Calculated by ilovelibraries.org